

**NOTTINGHAMSHIRE NETWORK OF U3As - MINUTES OF MEETING HELD ON
WEDNESDAY 15th JULY 2015 AT SHERWOOD COLLIERY WELFARE CENTRE,
MANSFIELD WOODHOUSE, NOTTS. NG19 7GD**

<u>PRESENT</u>	<p>Chairman-Jane Pavier (JP), Vice Chairman-Jeremy Lloyd (JL), Secretary-Margaret Taylor (MT), Treasurer-Rita Foulkes (RF), Development Team Leader-Karen Taylor (KT), Regional Trustee-Michaela Moody (MM), Chairman of North Notts. Neighbourhood Group-Rita Turner (RT), Notts. County Contact-Jenny Greaves (JG)</p> <p>Arnold U3A Representative-Rosie Allen, Ashfield U3A Representative-Trish Tootell, Burton Joyce U3A Representatives-Paul Geeson & Jenny Carr, Carlton & Gedling U3A Representative-Ian Robson, Hucknall U3A Representatives-John Tedstone & Lynda Jackson, Keyworth U3A Representative-Pat Murfet*, Mansfield U3A Representative-Mike Allen, Radcliffe on Trent U3A Representative-Anne McLeod, Ravenshead U3A Representatives – Maria Gabrielczyk & Susan Owen, Retford U3A Representative-Lesley Sumner, Soar Valley U3A Representative-M. Baird*, Worksop & District U3A Representative-Lorraine Wood, and Development Team Members – Paul Martinez (Carlton & Gedling U3A), David Ling (Mansfield U3A)</p> <p>*No emails given for information</p>
<u>ITEM 1</u>	<p><u>WELCOME & APOLOGIES FOR ABSENCE</u></p> <p>JP welcomed members and accepted apologies from:-</p> <p>Arnold U3A Representative-June James Barrett, Carlton & Gedling Representative-Eric Rennie, Dukeries U3A Representative-Mary Morris, Eastwood & District U3A Representative-Tom Hickingbottom, Edwalton & Gamston U3A Representative-Chris Shaw, Keyworth U3A Representative & Web Master-Peter Edge, Nottingham U3A Representatives-Jan Bridgeman & Pat Smith, Rainworth U3A Representative-Jennie Roberts, Sherwood U3A Representative-Liz Wilson, Southwell U3A Representative-Caroline James, RRC Representative-Mary Mitchell & Development Team Member-Kath Oakley</p> <p>JP thanked Sherwood U3A for hosting the meeting in particular John Bradbury for helping to set up the tables and Mr. Chris Robb for providing refreshments.</p>
<u>ITEM 2</u>	<p><u>AGREE MINUTES OF THE LAST MEETING DATED 15th APRIL 2015</u></p> <p>Amendment - Trish Tootell of Ashfield U3A attended the meeting in April but was missed off the last minutes. The Minutes were then agreed by members of the Network and signed by the Chairman.</p>
<u>ITEM 3</u>	<p><u>MATTERS ARISING FROM LAST MEETING NOT ON THE AGENDA</u></p> <p><u>Matters Arising</u></p> <p><u>Item 3</u> - MM had circulated a Venue Assessment Check List.</p> <p><u>Item 8</u> - Rita Turner, Chairman of North Notts. Neighbourhood Group checked the position with regard to car parking charges and confirmed that there would be a charge of £3.</p>
<u>ITEM 4</u>	<p><u>CHAIR'S REPORT – JANE PAVIER</u></p> <p>The report had been previously circulated and JP clarified information when questioned.</p> <p>Re the Regional Workshop for Treasurers and Group Co-ordinators 13th October at Loughborough Town Hall, MM confirmed that this is now going ahead as enough members have shown interest.</p>
<u>ITEM 5</u>	<p><u>VICE CHAIRMAN'S REPORT – JEREMY LLOYD</u></p> <p>Following a recent survey to all Nottinghamshire U3As the responses received from 14 U3As had been circulated prior to the meeting. As the majority of the U3As who had responded confirmed that they wanted a permanent venue for future meetings, JL explained why the new venue at Ravenshead had been chosen. Having one representative was just ahead on the question on U3A representation at Network Meetings. Therefore in future only one representative will be invited to attend meetings with a named alternate in case of illness etc. This will be easier in getting appropriate venues and when other U3As join us the meetings will not be unwieldy and individual member U3As will be able to get their voice heard. JL asked that all U3A Committees appoint 1 member to attend the Network on a regular basis with 1 to be the "reserve" or "alternate" and to pass this information to the Secretary MT. ALL NETWORK U3A COMMITTEES TO ACTION</p> <p>It was noted that all information will always be sent to both Representatives and the Business Secretary of each U3A. MT/JG TO ACTION</p> <p>David Ling proposed a vote of thanks on behalf of the Network to JP, JL and MT for their hard work in preparing the survey and sending out the reports.</p>

ITEM 6	TREASURER'S REPORT – RITA FOULKES RF reported that Rainworth and Sutton in Ashfield had still not paid their subscriptions for 2014/15. The new subscriptions for 2015/16 will be due in August. RF or new Treasurer will be sending our information for payment.
ITEM 7	VACANCY OF TREASURER Mr. Pat Smith of Nottingham U3A had offered to take over from RF. JP proposed that the Network accept Mr. Pat Smith as the Treasurer which was seconded by Lorraine Wood of Worksop U3A. Network agreed.
ITEM 8a	EAST MIDLANDS REGION UPDATE <u>Report from Regional Trustee – Michaela Moody</u> <ul style="list-style-type: none"> a) <u>National Conference and AGM 25-27 August.</u> MM updated Network re content of the Conference. MM has been nominated for Vice-Chair and if successful a replacement Regional Trustee for East Midlands will be required. Any volunteers please contact MM michaelamoody2015@gmail.com ALL NETWORK U3A COMMITTEES TO ACTION b) <u>Residential Summer School, Brackenhurst College, Southwell 16 to 19 August 2016.</u> There are 80 places including tutors available and an estimated cost for 3 nights is £225. Initially all places will be residential. Members will be able to register their interest at the 2015 Regional Conference. Post Conference details will go on regional website and circulated to all U3As via County Contacts. If sufficient interest is shown, detailed brochure and application forms will be sent to all names registered, inviting applications accompanied by a deposit. c) <u>Regional Conference 16 August 2016.</u> Nottinghamshire is to organise and it is intended that this will take place prior to the Summer School. Information will be sent out nearer the date. d) <u>Regional Conference Wednesday 29.07.15.</u> Delegates should have received their documents by email, including the formal invitation to the AGM. There are fewer delegates than last year but this will make for better breakout groups. e) <u>NEC Development Sub Committee</u> - worked on proposal to extend national training team to provide resources for new U3As from the Steering Committee stage through to their first AGM thus reducing the workload of the Regional Trustee. Running national workshops will also be part of the job spec. Posts were advertised in June TAM, interviews to be held in August and training sessions in September. New programme to start in October 2015. f) <u>Awareness programme:</u> useful articles in Times, Telegraph and Daily Mail, Times Educational Supplement. Responses being received from across the country and National Office received very large number of requests for publicity material. g) <u>New U3A launches:</u> Stapleford, Daventry and Bolsover all have Temporary Membership and are running well. Pre-Launch meetings have been held for Forest Town and Brackley with launch dates in September; in the planning stage are Wirksworth and Syston. h) <u>AGMs:</u> MM has attended AGMs for last year's new start-ups – Hope Valley, Eastwood, Collingham and Edwalton, Gamston & District. West Leicestershire AGM unfortunately clashed with a Derbyshire Inaugural meeting. i) <u>Talks and visits:</u> Leicester U3A on Going Forward, Derby 30th Anniversary & Probus
ITEM 8b	REPORT FROM NETWORK REGIONAL REPRESENTATIVE – KAREN TAYLOR Her report had been previously circulated and KT clarified information when questioned.
ITEM 9	NOMINATIONS OF RRC MEMBERS Mary Mitchell is retained as one RRC Member for Nottinghamshire and KT confirmed that she would stand as the other Member from 2015. It was agreed that the "alternate" would be left until Committee members of the Network had given further consideration re this vacancy. If anyone is interested to contact JP on jane.pavier@ntlworld.com with their details. ALL NETWORK U3A COMMITTEES TO ACTION
ITEM 10	MEDIA RELATIONS David Ling has resigned as Media Relations Officer and the Network is looking for someone to take on the role. DL explained that a good amount of publicity is working with the Development Team on new U3As and keeping information up-to-date with the help of all U3As. He said he would be willing to mentor anyone willing to do the job and people interested could email him on dlpruk@aol.com for details. He also has a file of useful information. If anyone interested in taking on this role please let MT know as soon as possible. ALL NETWORK U3A COMMITTEES TO ACTION
ITEM 11	NORTH NOTTS. NEIGHBOURHOOD GROUP REPORT – RITA TURNER The nine U3As in the Group organised another successful Picnic in Rufford Park. All U3As had exhibitions in the marquee. There was a treasure hunt, outside games and a singer and band provided the afternoon's entertainment. Pictures of the event can be found on the Mansfield Web Site. Any suggestions for 2016 please contact RT on raymond.turner2@ntlworld.com

ITEM 12	<u>NOTTS. PEER GROUPS</u> All Peer Groups setting up need to be self-financing and if any other U3A is willing to host such a group please get organised and tell the Network via the Secretary.
ITEM 12a	<u>Wine tasting –</u> Following a very successful meeting organised by Paul Martinez (Carlton & Gedling U3A) minutes had been circulated. Further meetings may be organised.
ITEM 12b	<u>Editors</u> Eric Rennie (Carlton & Gedling U3A) has had 9 responses from interested members and will organise an initial meeting upon his return from holiday. If anyone is interested and hasn't already contacted Eric please email him eg.rennie@ntlworld.com .
ITEM 13	<u>INDIVIDUAL U3As' REPORTS ON ANY SPECIAL EVENTS IN WHICH THEY HAVE BEEN INVOLVED</u> a) Margaret T. of Sherwood U3A had sent information on the recent Picnic in the Park. b) Lorraine Wood of Worksop U3A spoke of a "Rural Social Isolation" Event originating from Notts. County Council and run by Bassetlaw Council. Information was given to JP who will highlight any useful information and circulate to the Network U3As. JP TO ACTION
ITEM 14	<u>WEBSITE REPORT - Peter Edge</u> MT read out PE's report in his absence. The "U3As in Nottinghamshire" brochure is now in line with individual U3A web sites which will now be updated by PE on a regular basis. He has also updated the "About Us" – The Network tab of the Website. Thanks were given to Soar Valley U3A for their report on "Driver Awareness for People in their Third Age" and Stapleford U3A for providing information about their U3A for the network web site. Following an enquiry by PE re Minutes, the Network agreed that only "Approved" Minutes could be put onto the Network Web Site. It was noted that the Secretary usually sends out a draft copy of the Minutes following the Meeting so members are aware of Actions to be done and if there are any major changes.
ITEM 15	<u>ANY OTHER BUSINESS</u> Only one item was raised and as this related to Communication please see Item 16.
ITEM 16	<u>OFFICIAL LINES OF COMMUNICATION (Not on the Agenda)</u> Discussions took place throughout the meeting on communicating information to U3As eg asking for their subscription from the Treasurer. KT proposed that "After the AGM of each U3A when information on elected principle officers is sent to the Third Age Trust that a copy is sent to the Secretary of the Network". RF seconded this and the Network agreed. MT TO ACTION BY KEEPING A SPREAD SHEET OF CONTACTS It was also agreed that the Business Secretary of all U3As in the Network be sent information and that they would be responsible for distributing to their Committees and membership. MT TO ACTION BY CONTACTING ALL U3As FOR INFORMATION REMINDER TO ALL U3As - if a named person had asked for information to be emailed to them, the U3A should reply to that person direct and not send via the County Contact. A matter was raised under Any Other Business re Communication. It concerned information which had been recently circulated from a charity. Although members were advised that they could always delete any information sent some Network members felt that it was inappropriate and should not have been sent at all. It was noted that Officers and County Contact did not have the time to read all of the information to ensure whether it was appropriate or not to the U3A. Therefore, it was proposed by Mike Allen of Mansfield U3A that "all requests for donations or help from Charities and Organisations not connected to the U3A are not distributed". JL seconded this. However when the question of whether this would include help asking the U3A membership with medical research etc. Mike agreed to look at the above and reword his proposal, bringing it back as an Agenda Item for the next Network Meeting. MA TO ACTION/MT TO PUT ONTO AGENDA
ITEM 17	<u>VENUE OF MEETINGS</u> FROM OCTOBER 2015 TO OCTOBER 2016 MEETINGS WILL BE HELD AT THE CENTRE, ST. PETER'S RAVENSHEAD, NOTTS. NG15 9FD <u>DATES OF MEETINGS COMMENCING AT 10AM</u> 14th October 2015 (including the AGM) 20 th January 2016, 20 th April 2016, 20 th July 2016 and 19 th October 2016 (including the AGM). <u>Please note that only 1 representative per U3A will be invited.</u> <u>All U3As please confirm who will be attending one week prior to the meeting</u>
ITEM 18	<u>NOTTS. DEVELOPMENT TEAM – KAREN TAYLOR</u> <u>Network Development Team Report</u> Unfortunately the report started with the bad news that the Annesley & Newstead launch had been unsuccessful but a lot had been learnt from this exercise. This meant that they had bought forward the opening of a new U3A at Forest Town. This U3A would replace Pleasley as there were financial problems at the chosen

	<p>venue. KT asked Network to formally agree that Pleasley is no longer an option. RF seconded. Network agreed. She said that the remit of the Development Team at present is to help current U3As who have problems with waiting lists rather than just starting a new U3A and Forest Town would help both Mansfield and Sherwood U3As with their waiting lists. It was to be hoped that the launch would take place on 3rd September in the afternoon. Another U3A to be opened soon will be at Hucknall to help with their waiting list. There was frustration over what can or cannot be done and some rests with the fact that there are insufficient people to help. Therefore she stressed that more helpers were required and if anyone can help please get in touch with her.</p> <p><u>Workshop – How to Keep your Meeting Vibrant</u></p> <p>This will take place on Monday 21st September 2015 at 9.45am at the Burnt Stump, NG5 8PG. Lunch can be booked if required. Requests for places to Karen Taylor khighfieldtaylor@gmail.com</p> <p><u>Network development team presentation - Launching a New U3A and Supporting existing U3As</u></p> <p>There were notice boards erected at the meeting showing information on new U3As etc. but unfortunately there was insufficient time for Karen to finish her presentation and receive comments from the Members. There will be further information in the future from the Development Team but if any member requires additional information or has an idea to put forward please email MT, Network Secretary.</p>
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Chair.....Date.....

Jeremy Lloyd

AGENDA ITEM	DETAILS OF ACTION POINT	ACTION TAKEN
5 & 16 COMPLETED	All Network Committees to inform Secretary of any changes to their Committee and Network Representatives	MT updated lists of Chairmen, Business Secretaries, Network Representatives and Alternates and Treasurers.
5 COMPLETED	All information sent to both Representative and Alternate and Business Secretary.	List updated and given to County Contact. A copy is attached although the contact details have been removed for Data Protection.
8a (a)	Nominations for Regional Trustee	Jane Pavier will be updating at the meeting
9	Volunteer for “alternate” Rep. to RRC	Mary Mitchell is retained as Regional Representative. Karen Taylor is willing to be the other Representative but will need to be formally proposed and seconded. To date there has been no volunteer for “alternate”.
10	Volunteer for Media Relations	MT to update at meeting – none received to date
13	Information on Rural Social Isolation	Jane Pavier will raise at the meeting or pass to Jeremy Lloyd for his attention
16 COMPLETED	Communication	Mike Allen will not be proceeding with his proposal at this stage